



**CALIFORNIA SPECIALIZED TRAINING INSTITUTE**  
 Training Branch of the California Emergency Management Agency  
 Camp San Luis Obispo, CSTI/Cal EMA, Bldg. 904, 10 Sonoma Ave.  
 San Luis Obispo, California 93405-7605  
 Phone: (805) 549-3534 Fax: 805/549-3555



## CSTI Outreach Course Processing Fee

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**A. One check for whole class made out to “Cal EMA.” Write course number on check. Where possible, include check with final course paperwork.**

**\*\*\*\*NOTE: (Example is for 3 First Responder Operations Certificates where class is taught in California. Rate of 1-10 participants = \$30.00.)\*\*\*\***

City of Kiwi	2048
	Date: <u>July 20, 2004</u>
PAY TO THE ORDER OF <u>Cal EMA</u>	<u>\$30.00</u>
<b>Thirty Dollars and no cents</b>	Dollars
FIRST NATIONAL BANK	
<u>04-0325 (Course #)</u>	<u>SIGNATURE</u>
1:00 2100 661: 770 964076 2121	

**-OR-**

**B. Credit Card Type:** (Visa/ Mastercard/ American Express card) give card number, card type, expiration date, 3 digit number on back of card, full name as it appears on the card, billing address credit card is sent to, if different, mailing address to send receipt to. (You can phone this info. to: Susan Speer Kocher at 805/549-3534 or send it to us via mail or FAX: 805/549-3555.) Be sure to reference course number for certificates; HM 110 (Materials Order Form) for Notebook or CD orders. **Mail:** **Camp San Luis Obispo, CSTI/CAL EMA, Outreach, Bldg. 904, 10 Sonoma Ave., San Luis Obispo, CA 93405-7605.**  
**Send e-mail:** [Susan.Kocher@calema.ca.gov](mailto:Susan.Kocher@calema.ca.gov).

**NOTE: Payment is required prior to certificates or materials being released.** If you or your Accounting Staff are unable to pay by check or credit card, and have any questions regarding pre-payment listed above, please contact Susan Kocher.

**[Contact Susan.Kocher at 805/549-3534 to give credit card information.](tel:8055493534)**